



**CENTRAL SAN JOAQUIN VALLEY  
RISK MANAGEMENT AUTHORITY**  
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**Northern Region**

- Angels Camp
- Atwater
- Ceres
- Escalon
- Gustine
- Hughson
- Lathrop
- Livingston
- Newman
- Oakdale
- Patterson
- Ripon
- Riverbank
- Sonora
- Sutter Creek
- Tracy
- Turlock
- Waterford

**Central Region**

- Chowchilla
- Clovis
- Dinuba
- Dos Palos
- Firebaugh
- Fowler
- Huron
- Kerman
- Kingsburg
- Los Banos
- Madera
- Mendota
- Merced
- Orange Cove
- Parlier
- Reedley
- San Joaquin
- Sanger
- Selma

**Southern Region**

- Arvin
- Avenal
- Corcoran
- Delano
- Exeter
- Farmersville
- Lemoore
- Lindsay
- Maricopa
- McFarland
- Porterville
- Shafter
- Taft
- Tehachapi
- Tulare
- Wasco
- Woodlake



**EXECUTIVE COMMITTEE MEETING  
AGENDA**

**33<sup>rd</sup> ANNUAL CSJVRMA RETREAT  
Thursday, January 25, 2018 – 9:00 a.m.  
Friday, January 26, 2018 – 9:00 a.m.**

**Avila Lighthouse Suites, 550 Front Street, Avila Beach, CA 93424**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Zorina Huestis at (800) 541-4591, ext. 19021 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the CSJVRMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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<b><u>Page</u></b>	<b>1. CALL TO ORDER</b>	
	<b>2. INTRODUCTIONS</b>	
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>	<b>A</b>
	<b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the Central San Joaquin Valley Risk Management Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.	
	<b>5. CONSENT CALENDAR</b>	<b>A</b>
	If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.	
<b>6</b>	*A. Minutes of the October 26, 2017, Executive Committee Meeting	
<b>12</b>	*B. Warrants for September 19, 2017 ~ October 25, 2017; October 26, 2017 ~ November 15, 2017; November 16, 2017 ~ November 29, 2017; and November 30, 2017 ~ December 12, 2017	
<b>16</b>	*C. Petty Cash Check Register for October 19, 2017 ~ January 12, 2018	
<b>17</b>	*D. Treasurer’s Report as of September 30, 2017	
<b>59</b>	*E. AIMS Monthly Liability Claims Reports Dated October 2017, November 2017, and December 2017	
<b>62</b>	*F. AIMS Monthly Workers’ Compensation Claims Reports Dated October 2017, November 2017, and December 2017	

\* Reference materials enclosed with staff report

A = Action I = Information

- 65 \*G. Alliant Property Insurance Program (APIP) Loss Run - November 2017
- 70 \*H. Letter from AIMS Regarding Disclosure of Utilization Review Service Referrals in Accordance with Labor Code Section 138.4  
*Recommendation: Staff recommends approval of the Consent Calendar.*
- 71 6. CSJVRMA – FINANCIAL OVERVIEW I
7. PRESENTATION BY CHANDLER ASSET MANAGEMENT
- 79 A. Interest Rate Environment and Possible Implications for CSJVRMA Portfolio I
- 80 B. Reporting and Accounting Update for the Member Pool Participants I
8. OVERVIEW OF COVERAGES AND EXPOSURES
- 81 \*A. Review and Discussion Regarding Risk Analysis Questionnaire To Collect Information Regarding City Operations and Exposures I  
*Recommendation: Staff recommends the Executive Committee provide feedback regarding the risk analysis questionnaire.* I
9. POOLED LIABILITY PROGRAM
- 88 \*A. Actuarial Study Establishing Rates for the 2018/19 Program Year A  
*Recommendation: Staff recommends the Executive Committee approve funding the Pooled Liability Program for the 2018/19 program year at the 85% confidence level and a 1.75% discount rate.*
- 153 \*B. Member Retained Limit Actuarial Study for Pooled Liability Program A  
*Recommendation: Staff recommends the Executive Committee receive and file the retained limit actuarial study and schedule the next retained limit actuarial study to be conducted in the 2022/23 program year.*
- C. Review of Financial Status as of June 30, 2017
- 170 \*1. Primary Pool Layer I
- 182 \*2. Mid-Layer Pool I
- 187 \*3. Excess Coverage I
- 192 \*D. Overview of Litigation Claim Trends Analysis I
- 203 \*E. Review Performance of Law Firms on Preferred Panel of Defense Counsel I
- 211 F. Discussion Regarding Contractual Risk Transfer I
- 213 \*G. Review of Employment Risk Management Authority (ERMA) I
- 216 \*H. Discussion Regarding Required Indemnity Language for School Resource Officers and Letter from SISC II A  
*Recommendation: The Memorandum of Coverage Subcommittee recommends to the Executive Committee that the CSJVRMA maintain the required indemnity language as written in the Pooled Liability Program Memorandum of Coverage for agreements with school resource officers.*
- 227 I. Luther Lewis’ Potential Conflict of Interest Related to the Letter from Self-Insured Schools of California (SISC II) A  
*Recommendation: The Memorandum of Coverage Subcommittee recommends to the Executive Committee that should the Executive Committee make modifications to the Pooled Liability Program Memorandum of Coverage based on SISC II’s letter, outside legal counsel be retained to handle this specific matter on behalf of the CSJVRMA.*

- 228 \*J. Approval of Endorsement to Pooled Liability Program Memorandum of Coverage to Add the Parking Authority of McFarland as a Covered Party  
*Recommendation: Staff recommends the Executive Committee ratify approval of the endorsement which added the Parking Authority of the City of McFarland as a covered party to the Pooled Liability Program Memorandum of Coverage effective December 20, 2017.* A
- 10. POOLED WORKERS' COMPENSATION PROGRAM**
- 231 \*A. Presentation of Actuarial Study Establishing Rates for the 2018/19 Program Year  
*Recommendation: Staff recommends the Executive Committee approve funding the Pooled Workers' Compensation Program for the 2018/19 program year at the 85% confidence level and at 1.75% discount rate.* A
- 299 \*B. Member Retained Limit Actuarial Study for Pooled Workers' Compensation Program  
*Recommendation: Staff recommends the Executive Committee receive and file the retained limit actuarial study and schedule the next retained limit actuarial study to be conducted in the 2022/23 program year.* A
- C. Review of Financial Status as of June 30, 2017
- 316 \*1. Primary Pool Layer  
*Recommendation: Staff recommends continuing to monitor the PWCP Assessment Plan on an annual basis.* A
- \*2. Excess Coverage I
- 332 \*D. Report on Alternative Dispute Resolution (ADR) Process and Successful ADR Negotiations I
- 335 \*E. Report on Structured Return-To-Work Services I
- 339
- 11. POOLED PROPERTY PROGRAM**
- 345 \*A. Presentation of Actuarial Study to Develop Funding Rates for the Pooled Property Program for the 2018/19 Program Year  
*Recommendation: Staff recommends the Executive Committee approve utilizing the actuarially established funding rates for the Pooled Property Program for the 2018/19 annual budget.* A
- B. Review of Financial Status as of June 30, 2017
- 423 \*1. Primary Pool Layer I
- 428 \*2. Excess Coverage I
- 12. POOLED AUTO PHYSICAL DAMAGE PROGRAM**
- A. Review of Financial Status as of June 30, 2017
- 430 \*1. Primary Pool Layer I
- 435 \*2. Excess Coverage I
- 13. LOW VALUE VEHICLE COVERAGE PROGRAM**
- 437 \*A. Review of Financial Status as of June 30, 2017 I

**14. SAFETY AND TRAINING**

- 442 \*A. Safety and Risk Control Services Update for 2017/18 I
- 445 B. Safety and Risk Control Initiatives I
- 446 C. Update on Police Forums I
- 447 D. Strategic Risk Control Planning for 2018/19 I
- Recommendation: Staff recommends the Executive Committee provide direction for the development of the 2018/19 Strategic Safety and Risk Control Plan.* A

**15. ADMINISTRATIVE MATTERS**

- 448 A. Appointment of CSJVRMA Board Secretary A
- Recommendation: Staff recommends the Executive Committee appoint Ms. Zorina Huestis as the CSJVRMA Board Secretary.*

**16. REVIEW OF SERVICE PROVIDERS/MEMBER SATISFACTION SURVEY RESULTS**

- 449 \*A. Risk Management, Financial, and Administrative Services (Bickmore) I
- 465 \*B. Liability Claims Administration Services (AIMS) I
- 470 \*C. Workers' Compensation Claims Administration Services (AIMS) I
- 481 \*D. Other Service Providers I
1. Professional Services:
    - a. Chandler Asset Management – Investment Management Services
    - b. Luther Lewis, Johnson Schachter & Lewis – General Coverage Counsel
    - c. Lexipol – Police Manuals and Daily Training Bulletins
    - d. Sampson, Sampson and Patterson, LLP – Financial Auditors
  2. Professional Brokerage/Claims Services:
    - a. Alliant – Property and Auto Physical Damage Program
    - b. Alliant – Crime Insurance Program
    - c. Arthur J. Gallagher & Co. Difference in Conditions (DIC)
    - d. Mercer Health & Benefits – Business Travel Accident (BTA)
    - e. Management Health Network – Employee Assistance
    - f. McLarens – Claims Adjusting for Excess Property and Auto Physical Damage Claims

**17. CLOSING COMMENTS**

This time is reserved for comments by Executive Committee members and/or staff and to identify matters for future Executive Committee business.

- A. Executive Committee Members
- B. Staff

**18. ADJOURNMENT**

**NOTICES:** The next Board of Directors meeting will be held on Friday, March 23, 2018, at 9:00 a.m. The next Executive Committee meeting will be held on Thursday, February 22, 2018, at 10:00 a.m.; The next Regional Meeting will be held on Friday, June 29, 2018, at 9:00 a.m. All meetings will be held at the Spike 'N Rail Steakhouse, Selma, CA.