



CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

1750 Creekside Oaks Drive, Suite 200 ■ Sacramento, CA 95833
(916) 244-1100 ■ (800) 541-4591
Fax (916) 244-1199 ■ E-Mail jeanette.workman@sedgwick.com

Northern Region

Angels Camp
Atwater
Ceres
Escalon
Gustine
Hughson
Lathrop
Livingston
Newman
Oakdale
Patterson
Ripon
Riverbank
Sonora
Sutter Creek
Tracy
Turlock
Waterford

Central Region

Chowchilla
Clovis
Dinuba
Dos Palos
Firebaugh
Fowler
Huron
Kerman
Kingsburg
Los Banos
Madera
Mendota
Merced
Orange Cove
Parlier
Reedley
San Joaquin
Sanger
Selma

Southern Region

Arvin
Avenal
Corcoran
Delano
Exeter
Farmersville
Lemoore
Lindsay
Maricopa
McFarland
Porterville
Shafter
Taft
Tehachapi
Tulare
Wasco
Woodlake

EXECUTIVE COMMITTEE MEETING AGENDA

Thursday, May 28, 2020
10:00 a.m.

This meeting will be held using the Webex platform.

To join the meeting, please follow the instructions below:

- Click the following link: (For best results, use Google Chrome as your browser)
<https://sedgwick.webex.com/sedgwick/j.php?MTID=m22ff7376c4dec0d6cc2e2d516e8e7543>
- Click on “Join” to connect to the meeting
- Next, select “Call me” as the audio preference. Enter the phone number you would like the system to dial. This will enable you to easily mute and unmute during the WebEx by using your phone’s controls
- If prompted, enter the **Meeting Number/Access code 476 636 999** and press # to skip the **Attendee ID**

Audio Only: If you do not have internet access, you may join by phone by calling the number below:

- **Dial-in Number: (415) 655-0001**
- **Meeting Number: 476 636 999; press # to skip the Attendee ID**

All portions of this meeting will be conducted via teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and offer public comment telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Yvonne Killian at (800) 541-4591, ext. 19034 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the CSJVRMA Investment Subcommittee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Yvonne Killian at (800) 541-4591 ext. 19034 or yvonne.killian@sedgwick.com.

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|--------------------|---|----------|
| <u>Page</u> | 1. CALL TO ORDER | |
| | 2. INTRODUCTIONS/ROLL CALL | |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) | A |
| | 4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Committee relative to matters of the Central San Joaquin Valley Risk Management Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. | |



- 5 **5. CONSENT CALENDAR** **A**
 If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 6 *A. Minutes of the March 26, 2020, Executive Committee Meeting
- 12 *B. Petty Cash Check Register for March 21, 2020 ~ May 5, 2020
- 13 *C. Warrants for March 21, 2020 ~ March 25, 2020; March 26, 2020 ~ May 5, 2020
- 15 *D. Internal Financial Statements as of December 31, 2019
- 23 *E. Alliant Property Insurance Program (APIP) Loss Run as of April 2020
- 28 *F. California Affiliated Risk Management Authorities (CARMA) 2020 Liability Claims Audit by Farley Consulting Services, LLC
- 32 *G. AIMS' Response to the CARMA 2020 Liability Claims Audit
- 35 *H. CARMA e-Brief dated April 2020
- 36 *I. ERMA Summary of Action Items from April 2020
- 37 *J. ERMA Loss Run as of March 31, 2020
- 39 *K. LAWCX Summary of Action Items from April 21, 2020
- 42 *L. Bickmore Actuarial Services Engagement Letter – Special Analyses of the Pooled Property and Pooled Auto Physical Damage Programs
- 45 *M. Chandler **Bond Market Review** – May 2020
- 47 *N. MHN Employee Assistance Program Utilization Report - September 2019 ~ February 2020
- 58 *O. CSJVRMA Subcommittee List as of May 2020
Recommendation: Staff recommends approval of the Consent Calendar.
- 6. POOLED LIABILITY PROGRAM**
- A. Reports by Service Providers and Staff:
- 59 *1. Report by Claims Administrator (AIMS) **I**
- 63 2. Report on Coverage Denials by Legal Counsel **I**
- 64 *3. Report by Litigation Manager **I**
- 69 4. Report by Risk Manager **I**
- 7. POOLED WORKERS' COMPENSATION PROGRAM**
- A. Reports by Service Providers and Staff:
- 71 *1. Report by Claims Administrator (AIMS) **I**
2. Oral Report by Workers' Compensation Program Manager **I**
- 8. POOLED PROPERTY PROGRAM**
- 75 A. Recommendation to Postpone Property Appraisals due to COVID-19 **A**
Recommendation: Staff Recommends the Executive Committee take action to postpone conducting property appraisals and to revisit the issue at the January 2021 Executive Committee Retreat.

- 9. FINANCIAL MATTERS**
- 76 *A. CARMA Dividend Release **A**
Recommendation: Staff recommends the Executive Committee approve applying the CARMA dividends that were based on CARMA's June 30, 2019, financial statements as credit toward each city's 2020/21 budgeted premiums
- 78 B. Pooled Property Program Actuarial Study Results **I**
- 79 C. Pooled Auto Physical Damage Program Actuarial Study Results **I**
- 10. SAFETY AND RISK CONTROL**
- 80 *A. Data Storage Options for Video Footage from Body, Vehicle, and Drone Cameras **I**
- 11. ADMINISTRATIVE MATTERS**
- 83 *A. Selection of CSJVRMA's General and Coverage Counsel **A**
Recommendation: Staff recommends the Executive Committee appoint John Lavra of Longyear & Lavra, LLP as CSJVRMA General and Coverage Counsel, and approve the Retention Agreement.
- 89 *B. Broker Services Agreement Between Alliant and CSJVRMA for Placement of Group Purchased Property and Auto Physical Damage Coverage **A**
Recommendation: Staff recommends the Executive Committee approve the three-year broker services agreement from July 1, 2020, through June 30, 2023, with Alliant for placement of group purchased Property and Auto Physical Damage Coverage through Alliant Property Insurance Program (APIP).
- 108 *C. Memorandum of Understanding Between Lexipol and CSJVRMA for Law Enforcement Policy Manual Subscriptions and Daily Training Bulletins **I**
- 110 *D. City of Madera Request to Withdraw from the Employee Assistance Program (EAP) **A**
Recommendation: None
- 130 *E. City of Avenal Request for Waiver of Fine for Missing the March 27, 2020, Board of Directors Meeting **A**
Recommendation: None
- 132 F. CAJPA's Tort Liability Data Analysis Project – Request for Funding and Data **A**
Recommendation: Staff recommends the Executive Committee authorize the \$10,000 budgeted contribution towards CAJPA's Tort Liability Data Analysis Project and approve the release of CSJVRMA's data to be included in the study.
- 133 *G. Resolution Establishing Meeting Dates for the 2020/21 Fiscal Year **A**
Recommendation: Staff recommends the Executive Committee approve the Resolution Establishing Meeting Dates for the 2020/21 Fiscal Year.
- 136 *H. Open Discussion Regarding the Impacts of COVID-19 **I**

12. **CLOSED SESSION** - The Executive Committee will recess to closed session pursuant to Government Code Section 54956.95(a) to discuss the following claims:
 - Taft v. CSJVRMA

13. **REPORT FROM CLOSED SESSION** – Pursuant to Government Code Section 54957.1, the Executive Committee must report in open session any action, or lack thereof, taken in closed session.

14. **CLOSING COMMENTS**
This time is reserved for comments by Executive Committee members and/or staff to identify matters for future Executive Committee business.
 - A. Executive Committee Members
 - B. Staff

15. **ADJOURNMENT**

NOTICES: Due to COVID-19 and the shelter-in place order, it is uncertain if the meetings indicated below will be held in-person or via WebEx. Please check the website, www.csjvrma.org for updates.

The next two Executive Committee meetings are scheduled for Thursday, June 25, 2020, at 2:00 p.m.; and Thursday, August 27, 2020, at 10:00 a.m.; the next Board of Directors meeting will be held on Friday, June 26, 2020, at 9:00 a.m. Regional meetings will be held in conjunction with the Board meetings.