



CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

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Northern Region

Angels Camp
Atwater
Ceres
Escalon
Gustine
Hughson
Lathrop
Livingston
Newman
Oakdale
Patterson
Ripon
Riverbank
Sonora
Sutter Creek
Tracy
Turlock
Waterford

Central Region

Chowchilla
Clovis
Dinuba
Dos Palos
Firebaugh
Fowler
Huron
Kerman
Kingsburg
Los Banos
Madera
Mendota
Merced
Orange Cove
Parlier
Reedley
San Joaquin
Sanger
Selma

Southern Region

Arvin
Avenal
Corcoran
Delano
Exeter
Farmersville
Lemoore
Lindsay
Maricopa
McFarland
Porterville
Shafter
Taft
Tehachapi
Tulare
Wasco
Woodlake

EXECUTIVE COMMITTEE A G E N D A

Spike N Rail Steakhouse
2910 Pea Soup Anderson Blvd.
Selma, California
(559) 891-2410

Thursday, October 27, 2016, 2:00 p.m.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Kristina Johnson at (800) 541-4591, ext. 4606 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the CSJVRMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at: 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833. The documents are also available on CSJVRMA's website, www.csjvrma.org.

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)** **A**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Committee relative to matters of the Central San Joaquin Valley Risk Management Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5. CONSENT CALENDAR** – If the Executive Committee would like to discuss any item **A** listed, it may be pulled from the Consent Calendar.
 - Pg 5* *A. Minutes of the August 25, 2016, Executive Committee Meeting
 - Pg 11* *B. Petty Cash Register for August 16, 2016 ~ October 17, 2016
 - Pg 12* *C. Warrants for July 19, 2016 ~ August 22, 2016 and August 23, 2016 ~ September 26, 2016
 - Pg 14* *D. Pooled Property Program Annual Report Dated June 30, 2016
 - Pg 17* *E. Pooled Auto Physical Damage Program Annual Report Dated June 30, 2016
 - Pg 20* *F. Low Value Vehicle Coverage Program Annual Report Dated June 30, 2016
 - Pg 22* *G. Chandler Asset Management Bond Market Review – October 2016



* = Agenda Item Enclosed **A** = Action Item **I** = Information Item

- Pg 24 *H. MHN Employee Assistance Program Utilization Report for September 2015 ~ August 2016
- Pg 35 *I. PEPPIP (aka APIP) Property Loss Runs Valued at August 31, 2016
Recommendation: Staff recommends approval of the Consent Calendar.

6. FINANCIAL MATTERS

- Pg 39 *A. Report by Mr. Scott Prickett, Chandler Asset Management, Regarding Investments **I**
- Pg 48 *B. Approval of Utilizing Automated Clearing House (ACH) Electronic Funds Transfer (EFT) for Vendor Payments **A**
Recommendation: Staff recommends the Executive Committee approve the implementation of the ACH EFT vendor payment method to be added to and eventually replace the current method of paper check payment.
- Pg 51 *C. Amendment to Resolution Establishing Authorized Signers on all Bank and Investment Accounts **A**
Recommendation: Staff recommends the Executive Committee recommend to the Board approval of the Resolution Establishing Authorized Signers on all Bank and Investment Accounts, as amended.
- Pg 56 *D. Resolution Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF) **I**
Recommendation: Staff recommends the Executive Committee recommend to the Board approval of the Resolution Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF).

7. LIABILITY PROGRAM

- A. Reports by Service Providers and Staff:
- Pg 59 *1. Report by Claims Administrator (AIMS) **I**
- Pg 62 *2. Report on Coverage Denials by Mr. Luther Lewis, Legal Counsel **I**
3. Oral Report by Litigation Manager **I**
- Pg 64 *B. Pooled Liability Program Annual Report Dated June 30, 2016 **A**
Recommendation: Staff recommends the Executive Committee approve the Pooled Liability Program Annual Report and the distribution of refunds and collection of deficits.

8. WORKERS' COMPENSATION PROGRAM

- A. Reports by Service Providers and Staff:
- Pg 67 *1. Report by Claims Administrator (AIMS) **I**
- Pg 70 *2. Report by Workers' Compensation Program Manager **I**
- Pg 73 *3. Update on City of Madera Alternative Dispute Resolution Process **I**
- Pg 77 *4. Agreement Between CSJVRMA and Mediators for Workers' Compensation Alternative Dispute Resolution Process **A**
Recommendation: Staff recommends the Executive Committee approve the CSJVRMA Professional Services Agreement for mediator services for member cities who have established an Alternative Dispute Resolution Process and authorize Lynn Cavalcanti from AIMS to sign any Agreements on behalf of the CSJVRMA.

* = Agenda Item Enclosed **A** = Action Item **I** = Information Item

- Pg 88 *B. Pooled Workers' Compensation Program Annual Report Dated June 30, 2016 **A**
Recommendation: Staff recommends the Executive Committee approve the Pooled Workers' Compensation Program Annual Report and the distribution of refunds and collection of deficits.

9. ADMINISTRATIVE MATTERS

- Pg 92 *A. City of Tulare Request for Coverage Endorsement for the Assistance of Administration of Medications in Custodial Care Programs **A**
Recommendation: Staff recommends the Executive Committee approve the request for a coverage endorsement to the Pooled Liability Program Memorandum of Coverage for the assistance of administration of medications in the City of Tulare's custodial care program effective October 27, 2016.

- Pg 104 B. Discussion Regarding San Joaquin Valley Insurance Authority (SJVIA) **I**
Pg 106 C. CSJVRMA Website **A**
Recommendation: Staff recommends the Executive Committee authorize reimbursement of \$4,200 to Bickmore for the development of a new website platform.

10. CLOSED SESSION -- The Executive Committee will recess to closed session pursuant to Government Code Section 54956.95(a) to discuss the following claims:

- Larks v. City of Livingston
- Macias v. City of Clovis
- Dang v. City of Dinuba
- Jacobo v. City of Tracy
- Baker v. City of Woodlake

11. REPORT FROM CLOSED SESSION – The Executive Committee will reconvene into open session pursuant to Government Code Section 54956.9, and report on any action taken, or lack thereof, with regard to the claims discussed during Closed Session.

12. CLOSING COMMENTS

This time is reserved for comments by Executive Committee members and/or staff and to identify matters for future Executive Committee business.

- A. Executive Committee
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next two regular meetings of the Executive Committee are scheduled for Thursday, January 26-27, 2017, at 9:00 a.m., at the Sanctuary Beach Resort, in Marina and Thursday, February 23, 2017, at 10:00 a.m. at the Spike N Rail Steakhouse in Selma, CA.
- The next two regular meetings of the Board of Directors are scheduled for Friday, October 28, 2016, at 9:00 a.m. and March 24, 2017, at 9:00 a.m. at Spike N Rail Steakhouse in Selma, CA.