

IN THE EVENT OF A CYBER LOSS:

- 1) Follow your company procedures for reporting and responding to an Incident
- 2) Alert authorities, as appropriate
- 3) Report the incident to the CSJVRMA – Submit completed form to Eric Nowell at eric.nowell2@sedgwick.com or fax the information to: (916) 244-1199.

All Cyber losses must be reported as soon as practicable upon knowledge by the insured that a loss has occurred.

Give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.



FIRST NOTICE OF CYBER PROPERTY LOSS

CSJVRMA

1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

SUBMIT COMPLETED FORM TO:

CSJVRMA, Attn: Eric Nowell, via email: eric.nowell2@sedgwick.com OR
via fax: (916) 244-1199.

All cyber property losses must be reported as soon as practicable upon knowledge of a loss.

For questions, please contact Eric Nowell at (800) 541-4591, ext. 19032

1. TODAY'S DATE:

2. CITY NAME/CONTACT INFORMATION:

Central San Joaquin Valley Risk Management Authority (CSJVRMA) and its member:

City of:

Address:

Point of Contact:

Phone #:

Email:

3. LOSS INFORMATION:

Date of Incident:

Location of Loss:

4. DESCRIPTION OF LOSS:

5. LIST ANY ATTACHED DOCUMENTATION: (check if none)

Name of Person Completing This Form:

Signature:



FIRST NOTICE OF CYBER PROPERTY LOSS

CSJVRMA

1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833

A. NOTICE OF CLAIM, LOSS OR CIRCUMSTANCE THAT MIGHT LEAD TO A CLAIM

1. If any **Claim** is made against the **Insured**, the **Insured** shall, as soon as practicable upon knowledge by the **Insured**, forward to the Underwriters through persons named in Item 9.A. of the Declarations written notice of such **Claim** in the form of a telecopy, or express or certified mail together with every demand, notice, summons or other process received by the **Insured** or the **Insured's** representative; provided that with regard to coverage provided under Insuring Agreements I.A. and I.C., all **Claims** made against any **Insured** must be reported no later than the end of the **Policy Period**, in accordance with the requirements of the **Optional Extension Period** (if applicable), or within thirty (30) days after the expiration date of the **Policy Period** in the case of **Claims** first made against the Insured during the last thirty (30) days of the **Policy Period**.
2. With respect to Insuring Agreement I.B. for a legal obligation to comply with a **Breach Notice Law** because of an incident (or reasonably suspected incident) described in Insuring Clause I.A.1 or I.A.2, such incident or reasonably suspected incident must be reported as soon as practicable during the **Policy Period** after discovery by the Insured. For such incidents or suspected incidents discovered by the **Insured** within 60 days prior to expiration of the Policy, such incident shall be reported as soon as practicable, but in no event later than 60 days after the end the **Policy Period**, provided; if this Policy is renewed by Underwriters and covered **Privacy Notification Costs** are incurred because of such incident or suspected incident reported during the 60 day post **Policy Period** reporting period, then any subsequent **Claim** arising out of such incident or suspected incident is deemed to have been made during the **Policy Period**.
3. With respect to Insuring Agreements I.A. and I.C., if during the **Policy Period**, the **Insured** first becomes aware of any circumstance that could reasonably be the basis for a **Claim** it may give written notice to Underwriters in the form of a telecopy, or express or certified mail through persons named in Item 9.A. of the Declarations as soon as practicable during the **Policy Period** of:
 - a. the specific details of the act, error, omission, or **Security Breach** that could reasonably be the basis for a **Claim**;
 - b. the injury or damage which may result or has resulted from the circumstance; and
 - c. the facts by which the **Insured** first became aware of the act, error, omission or **Security Breach**.

Any subsequent **Claim** made against the **Insured** arising out of such circumstance which is the subject of the written notice will be deemed to have been made at the time written notice complying with the above requirements was first given to the Underwriters.

4. A **Claim** or legal obligation under section X.A.1 or X.A.2 above shall be considered to be reported to the Underwriters when written notice is first received by Underwriters in the form of a telecopy, or express or certified mail or email through persons named in Item 9.A. of the Declarations of the **Claim** or legal obligation, or of an act, error, or omission, which could reasonably be expected to give rise to a **Claim** if provided in compliance with sub-paragraph X.A.3. above.

(Cyber)