

# EMPLOYER PULL NOTICE (EPN) PROGRAM

*CSAC EIA partners with the industry's best to provide services that are second to none.*

The EIA has partnered with A-Check Global, a DMV approved EPN agent, so members can monitor employee driving records efficiently and securely.

Promote driver safety by receiving automated reports and email notifications.

## **Benefits Include:**

1. Ability to manage drivers electronically.
2. Assist agencies with California Vehicle Code compliance.
3. Reduce administrative costs for your organization.

[BACK TO TABLE OF CONTENTS](#)



**A-Check Global**

*Screening Made Smart*

To get started, please contact:

**A -Check Info Line**

[EPN@acheckglobal.com](mailto:EPN@acheckglobal.com) 877.345.2021



### **Reports**

Management reports available to help you quickly identify expirations and other risk-related driving activity.



### **Monitoring**

Receive an electronic pull notice alert automatically, easing your administrative efforts.



### **Value Added Benefit**

Access this service at no extra cost as a value-added benefit of your membership with the EIA.

## **Quick Start Steps:**

1. Determine if your agency already has an EPN Agent and/or a DMV requestor code (information for your new account must match existing records with the DMV).
2. If you wish to enroll all employees, *DMV Form INF 1101 Authorization for Release of Driver Record Information* must be completed by each non-mandated driver.
3. Complete 'Section 1' of *DMV Form INF 2110 Employer Pull Notice Program Agent Authorization* and sign at the bottom. A-Check will complete 'Section 2' and submit to the DMV.
4. Complete the *A-Check Employer Pull Notice Master Services Agreement*.
5. Each individual who will need access to the system will need to complete an EPN System User Access Security Certification.
6. If you have a current EPN Agent, you will need to formally terminate the service. This letter should be on company letterhead, dated, and signed. This agent must acknowledge receipt of this letter with the DMV *before* they will assign your agency to a new agent.
7. The DMV can take up to 6 weeks to process and assign your new agent. A-Check will monitor your set up and keep you regularly updated.
8. A-Check will set up online training for you and any employees with access to the system.

