



CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

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Northern Region

Angels Camp
Atwater
Ceres
Escalon
Gustine
Hughson
Lathrop
Livingston
Newman
Oakdale
Patterson
Ripon
Riverbank
Sonora
Sutter Creek
Tracy
Turlock
Waterford

Central Region

Chowchilla
Clovis
Dinuba
Dos Palos
Firebaugh
Fowler
Huron
Kerman
Kingsburg
Los Banos
Madera
Mendota
Merced
Orange Cove
Parlier
Reedley
San Joaquin
Sanger
Selma

Southern Region

Arvin
Avenal
Corcoran
Delano
Exeter
Farmersville
Lemoore
Lindsay
Maricopa
McFarland
Porterville
Shafter
Taft
Tehachapi
Tulare
Wasco
Woodlake

EXECUTIVE COMMITTEE MEETING AGENDA

37th ANNUAL WORKSHOP
Thursday, January 27, 2022 – 9:00 a.m.
Friday, January 28, 2022 – 9:00 a.m.

Dream Inn
175 West Cliff Drive, Santa Cruz, California
831-740-8069

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Joan Phillips at (800) 541-4591, ext. 19112 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the CSJVRMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833. The documents are also available on CSJVRMA's website, www.csjvrma.org.

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- 1. CALL TO ORDER & OPENING COMMENTS**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) A**
- 4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Committee relative to matters of the Central San Joaquin Valley Risk Management Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.**
- 5. CONSENT CALENDAR A**
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - 6** *A. Minutes of the October 28, 2021, Executive Committee Meeting
 - 14** *B. Petty Cash Check Register for October 14, 2021 ~ January 13, 2022
 - 15** *C. Warrants for October 14, 2021 ~ October 31, 2021; November 1, 2021 ~ November 30, 2021; December 1, 2021 ~ December 31, 2021
 - 18** *D. Internal Financial Statements as of September 30, 2021
 - 26** *E. Treasurer's Report as of September 30, 2021
 - 93** *F. AIMS Monthly Liability Claims Status Report for October, November, and December 2021
 - 96** *G. AIMS Monthly Workers' Compensation Claims Status Report for October, November, and December 2021
 - 99** *H. Alliant Property Insurance Program (APIP) Loss Run as of December 2021

* Reference materials attached with staff report

A = Action I = Information



105	*I. Employment Risk Management Authority (ERMA) Loss Run as of December 2021	
108	*J. DIR Assessment Invoice for the 2021/22 Fiscal Year	
109	*K. MHN Utilization Report ~ September 2021 – November 2021	
120	*L. CSJVRMA Mission Statement <i>Recommendation: Staff recommends approval of the Consent Calendar.</i>	
	6. CSJVRMA – ADMINISTRATIVE OVERVIEW	
121	*A. 2021 Year in Review	I
	7. CSJVRMA – FINANCIAL OVERVIEW	
122	*A. Financial Overview	I
128	*B. Review of Financial Goals: Evaluate Target Equity Ratios and Increase the Confidence Level for Unpaid Claims <i>Recommendation: The Administration and Financial Services Subcommittee recommends the Executive Committee accept the Actuarial Review of Target Surplus Requirements study as presented, approve amending the Target Equity/Return of Equity Policy as presented, and approve increasing the confidence level for unpaid claims from claims from 80% to 90%.</i>	A
172	*C. Review of Financial Goals: Proposed Distribution of the Pooled Liability and Pooled Workers’ Compensation Program Contingency Fund Balances <i>Recommendation: The Administration and Financial Services Subcommittee recommends the Executive Committee approve the distribution of the remaining Pooled Liability and Pooled Workers’ Compensation Program Contingency Fund balances of \$18,761 and \$64,044, respectively, as a credit on the 2021/22 fourth quarter premium invoice.</i>	A
	8. PRESENTATIONS BY CHANDLER ASSET MANAGEMENT	
176	*A. Report by Chandler Asset Management Regarding Investments	I
228	*B. Captive Presentation	I
	9. POOLED LIABILITY PROGRAM	
245	*A. Approval of Pooled Liability Program Confidence Level and Discount Factor for Funding the 2022/23 Program Year <i>Recommendation: Staff recommends the Executive Committee approve funding the Pooled Liability Program for the 2022/23 program year at the 85% confidence level and a 2% discount factor.</i>	A
276	*B. Review of Financial Status as of June 30, 2021	I
284	*C. Review of Financial Status as of June 30, 2021: Excess Coverage	I
288	*D. Litigation Trends Analysis by Litigation Manager	I
311	*E. Review Regarding the Preferred Panel of Defense Counsel	I
315	*F. Review of Employment Risk Management Authority (ERMA)	I

- 10. POOLED WORKERS' COMPENSATION PROGRAM**
- 341 *A. Approval of Pooled Workers' Compensation Program Confidence Level and Discount Factor for Funding the 2022/23 Program Year **A**
Recommendation: Staff recommends the Executive Committee approve funding the Pooled Workers' Compensation Program for the 2022/23 program year at the 85% confidence level and at 2% discount factor.
- 373 *B. Review of Financial Status as of June 30, 2021 **I**
- 381 *C. Review of Financial Status as of June 30, 2022: Excess Coverage **I**
- 385 *D. Workers' Compensation Claim Trends Analysis **I**
- 390 *E. Report on Structured Return-to-Work Services for Fiscal Year 2020-2021 **I**
- 11. SMALL POOLED PROGRAMS**
- 395 *A. Review of Financial Status as of June 30, 2021: Pooled Property Program, Pooled Auto Physical Damage Program, Low Value Vehicle Coverage Program **I**
- 12. PROPERTY PROGRAM**
- 407 *A. APIP 2022/23 Renewal and Discussion Regarding Increase of Excess Property Deductible **I**
- 409 *B. Cyber Coverage **I**
- 411 *C. Property Appraisals **A**
Recommendation: Staff recommends the Executive Committee approve appraising all properties valued below \$5 million in 2022/23 and approve the contact amendment between CSJVRMA and AssetWorks.
- 13. SAFETY AND RISK CONTROL**
- 437 *A. Safety and Risk Control Services Update for 2021/2022 **I**
- 440 *B. Auto Physical Damage Loss Analysis **I**
- 446 *C. Strategic Safety and Risk Control Plan for the 2022/23 Fiscal Year **A**
Recommendation: Staff recommends the Executive Committee provide direction for the development of the 2022/23 Strategic Safety and Risk Control Plan.
- 14. GOALS**
- 449 *A. Update of the CSJVRMA Goals/Action Items **A**
Recommendation: Staff recommends the Executive Committee provide direction on new goals/action items.
- 15. REVIEW OF SERVICE PROVIDERS/MEMBER SATISFACTION SURVEY RESULTS**
- 457 *A. Risk Management, Financial, and Administrative Services (Sedgwick) **I**
- 490 *B. Liability Claims Administration Services (AIMS) **I**
- 501 *C. Workers' Compensation Claims Administration Services (AIMS) **I**

524

*D. Other Service Providers

I

1. Professional Services and Professional Brokerage/Claims Services:
 - a. Chandler Asset Management – Investment Management Services
 - b. Longyear & Lavra – General Coverage/Coverage Counsel
 - c. Lexipol – Police Manuals/Daily Training Bulletins and Fire Manuals
 - d. James Marta & Company, LLP – Financial Auditors
2. Brokerage/Claims Services:
 - a. Alliant – Property and Auto Physical Damage Program
 - b. Alliant – Crime Insurance Program
 - c. Arthur J. Gallagher & Co. – Difference in Conditions (DIC)
 - d. Mercer Health & Benefits – Business Travel Accident (BTA)
 - e. Management Health Network – Employee Assistance Program
 - f. McLarens – Claims Adjusting for Excess Property and Physical Damage Claims

16. CLOSING COMMENTS

This time is reserved for comments by Executive Committee members and/or staff to identify matters for future Executive Committee business.

- A. Executive Committee Members
- B. Staff

17. ADJOURNMENT

Notices: The next two Executive Committee meetings are scheduled for Thursday, February 24, 2022, at 10:00 a.m.; and Thursday, March 24, 2022, at 2 p.m. The next Board of Directors meeting will be held on Friday, March 25, 2022, at 9:00 a.m., and the Regional Caucuses will be held in conjunction with the Board meetings.