### HALCYON TOTAL WELLBEING PROGRAM OVERVIEW

### **EMPLOYEE ASSISTANCE PROGRAM (EAP)**

### HEALTH AND WELLNESS PROGRAM



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JUNE 23, 2023



# WHAT IS EAP?

The Halcyon Employee Assistance Program (EAP) is a health benefit, provided by **CSJVRMA** is separate from your medical insurance, offered by your employer to help you manage life's daily challenges.

Halcyon can refer you to professional counselors, services and resources that will help you and your eligible family members resolve a broad range of personal and work-related concerns.

# **WHO IS ELIGIBLE FOR EAP?**



The employee, the employee's spouse or partner and anyone living under the employee's roof as well as dependents under age 26 living outside the home are eligible to use the program.

# WHAT SERVICES ARE INCLUDED? Counseling



# HALCYON CAN HELP WITH

- Depression, Stress or Anxiety
- Relationship Problems
- Grief and Loss
- Family or Parenting Issues
- Substance Abuse

# WHAT SERVICES ARE INCLUDED? COUNSELING

# **HALCYON PROVIDES**

- Comprehensive Assessments by Clinical Professionals
- In-the-Moment Support
- Identification of Primary Concern
- Referrals to Providers or Other Appropriate Resources
- Recommended Next Steps
- Short-Term Counseling

# WHAT SERVICES ARE INCLUDED?

# **WORK-LIFE BENEFITS**



#### **LEGAL CONSULTATION**

Free In-Person or Telephonic Consultation with a Licensed Attorney No Employment Law

#### **FINANCIAL CONSULTATION**

Expert Guidance and Consultation from Financial Professionals

#### **IDENTITY THEFT CONSULTATION**

Free Consultation with Identity Theft Recovery Professional

Tailored Recovery Action Plan

#### **DEPENDENT CARE REFERRALS**

Expert Referrals to Child and Adult/Elder Care Providers, Facilities and Other Resources

#### **"CONVENIENCE" REFERRALS**

Guidance and Referrals to a Variety of Daily Living Resources: Home Improvement, Entertainment Services, Pet Care, Auto Repair, Wellness, Travel, Handymen, Volunteer Opportunities, etc.

# WHAT SERVICES ARE INCLUDED? WEB PORTAL

# WWW.HALCYONEAP.COM

### username: csjvrma

### **THE HALCYON EAP WEB PORTAL INCLUDES**

Monthly Webinars on a Variety of Topics

Thousands of Topic-Specific Articles and Tip Sheets

Hundreds of Search Engines for Legal, Financial and Dependent Care Resources

eConnect<sup>®</sup>: Video and Web Chat Counseling Platform

**Discounted Gym Memberships** 

**On-Demand Education** 

Mindfulness Resources

First Responder Toolkit



# WHAT SERVICES ARE INCLUDED? MOBILE APP

### **PRIMARY FUNCTIONS**

Call the Halcyon EAP Anytime, Around-the-Clock Live Chat with a Halcyon Counselor Request Information About the Halcyon EAP Review a Summary of the Program

#### **ADDITIONAL FEATURES**

Connectivity to the Mobile-Friendly EAP Web Portal Resource Toolkit, Arranged by Topic Request a Callback from a Halcyon Counselor Schedule Video Counseling Through Counselor Connect





# **TEXTCOACH** <sup>™</sup> TEXT THERAPY THAT GOES WHERE YOU GO

#### **PRIMARY FUNCTIONS**

Boost Emotional Health and Wellbeing Through Exchange of Text Messages, Voicenotes, Videos and More

Convenient Access to a Licensed Coach Anytime, Anywhere

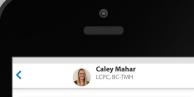
Stigma-Free and Secure Platform

### ACCESS

Download the App Using the QR Code

Visit www.text.coach

Log into the Halcyon EAP Web Portal and Click the Textcoach<sup>™</sup> ( **↓** ) Icon



#### Welcome to Textcoach™

Your Coach is on the way. In the meantime, please take a moment to watch this brief introductory video about Textcoach™.



#### 12 minutes ago

Hi test, Just checking in to give you some information on how this all works! You can message me via text or audio messages 24/7. I log into the Textcoach™ platform once per day, Monday through Friday (excluding major holidays) to read and respond. It's important to keep in mind that these won't be instant messages, so you should always contact a loved one or the





#### Virtual Support Connect Confidential group support

#### **Moderated sessions**

- •Avoiding addiction
- •Caregiver support
- •Coping with stress
- •Grief
- •Mindfulness
- •Preventing burnout
- •Self care
- •Sleep Fitness



halcyoneap.com group code: csjvrma

# MANAGER CONSULTATION

### HALCYON EAP PROVIDES HR, MANAGERS AND SUPERVISORS WITH EXPERT CONSULTATION RELATED TO A VARIETY OF WORKPLACE ISSUES, INCLUDING:

- Employee Personal Problems That Interfere With Work Performance, Attendance or Attitude
- Concern for Employee Safety
- Drugs and Alcohol in the Workplace
- Return-to-Work Strategies for Employees Returning From a Leave of Absence
- Organizational Change
- Promoting the Availability of Halcyon EAP Services
- Training and Education
- Critical Incident Response Services

# **REFERRALS INTO THE HALCYON EAP PROGRAM**

# **INFORMAL (SOFT) REFERRAL**

Employee is identified by the supervisor as having a need for assistance from Halcyon EAP.

The supervisor recommends the employee contact the Halcyon EAP program.

> The employee decides to contact Halcyon EAP.

### FORMAL REFERRAL

The supervisor identifies a work-related problem, i.e. work productivity, violation of drug policy.

The supervisor requires employee to contact Halcyon EAP as per company policy.

The case manager works with supervisor to address work issues.

Supervisor is informed of progress and compliance.

# **CRITICAL INCIDENT RESPONSE**

# **REDUCE THE IMPACT OF TRAUMATIC EVENTS**

- Death, Accident, Workplace Violence, Natural Disaster, RIF, Robbery
- Around the Clock Access
- Expert Consultation/Assessment of Need
- Individualized Response Plan Created for Each Event
- Educational Materials
- Individual Support
- Onsite Facilitation of Group Process
- Local Team of CI Response Professionals
- Post-Event Reporting, Recommendations and Referrals

# TRAINING

# PROFESSIONAL ORGANIZATIONAL DEVELOPMENT MODULES DELIVERED BY SUBJECT MATTER EXPERTS

Nationwide Team of Training Professionals

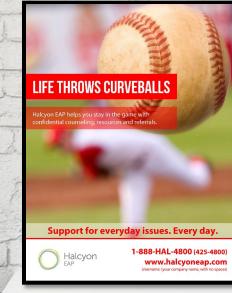
### **COMPREHENSIVE TRAINING CATALOG**

Reducing Risk and Liability Management Training Supervisor and Employee Development Personal Growth Halcyon EAP (Benefit) Training

### **MULTIPLE DELIVERY VEHICLES**

Live (Onsite) or Webcast

# **HOW DO I LEARN MORE?**







Apoyo para las circunstancias cotidianas. Cada día.

Halcyon Behavioral 1-888-HAL-4800 (425-4800) www.halcyoneap.com



# PROMOTION

### **Roll-out and Introductions**

- Tri-Fold Brochures with Punch Out Wallet Cards
- Program Flyers
- Intro Letters

#### **Monthly Education Campaign**

Monthly Webinar, Newsletter and Poster/Flyer

Tailored Associate Engagement Strategy

**Comprehensive Education Strategy for Client** 

**Bi-Lingual Promotion and Communication** 

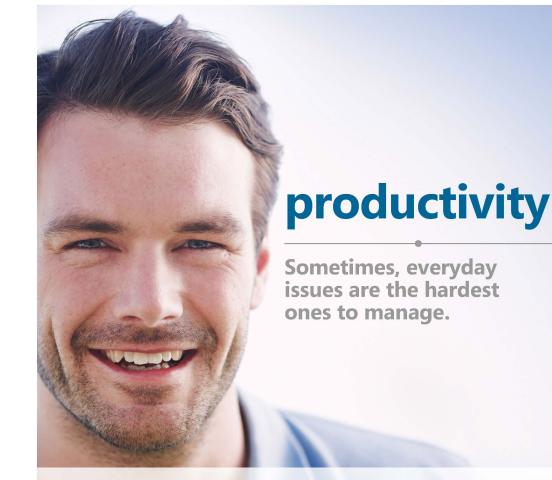




# **ADDITIONAL PROMOTIONAL MATERIALS**

www.mycommstoolkit.com

- Username = csjvrma
- Flyers
- Posters
- Tip Sheets



If stress, pressure or anxiety are making you less than 100% productive, contact Halcyon EAP for confidential support and resources.

#### Support for everyday issues. Every day.

**1-888-HAL-4800 www.halcyoneap.com** Username: **csjvrma** 



# HALCYON HEALTH & WELLNESS

# WELLBEING CAPABILITIES OVERVIEW

# HALCYON CORE WELLNESS PROGRAM



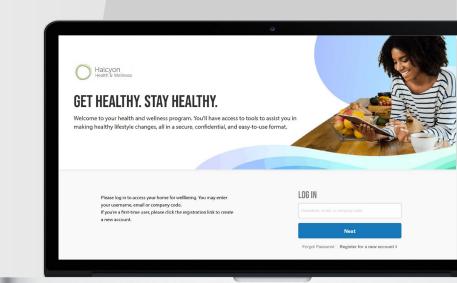
Unlimited Telephonic and Video Health Coaching Technology Suite (Customized Web and Mobile Platforms) Strategic Communications Plan Challenge/Competition Administration

# **TECHNOLOGY HUB**

#### **PORTAL CUSTOMIZED FOR CLIENT**

# **FEATURES INCLUDE**

- eLearning Coaching Programs
- On-Demand Wellbeing Videos
- Wellbeing Blog
- Health Library and Monthly Webinars
- Wellness Newsletters
- Health Risk Assessment
- Gym Membership Discounts
- Dynamic Help Center
- Digital Behavioral Health Tool



# **MYHALCYONWELLNESS.** COM

#### Code: csjvrma

# HEALTH COACHING

- Holistic Approach
- Masters-Degreed Educators (+)
  - Licensed Behavioral Health Clinicians
  - Certified Financial Planners
- Unlimited, Telephonic and Electronic Access
- Available in English & Spanish
- Positive Psychology Approach and SMART Goal Setting
- Coaching Programs (The 'U' Suite) + Clinical Programs

UFIT ADVANCED PHYSICAL ACTIVITY UFUEL PERSONALIZED NUTRITION UREST SLEEP HYGIENE UPLUSONE PRENATAL WELLNESS UCENTS FINANCIAL FITNESS UBALANCE STRESS MANAGEMENT UPREVENT CANCER RESISTANCE UBREATHE TOBACCO CESSATION UBODY WEIGHT MANAGEMENT UMOVE BEGINNING PHYSICAL ACTIVITY UBEAT HEART HEALTH U&YOURS FAMILY HEALTH UTHRIVE DIABETES EDUCATION UCONTROL GENERAL HEALTH & PREVENTION

# WELLNESS CHALLENGES

### Automated Competition Platform Challenge Templates Available

- Find Your 30 (Physical Activity)
- Unplug to Recharge (Digital Detox)
- Drop 5 (Weight Management)
- Healthy Selfie (Well-being)
- Stress Less (Stress Management)

#### Toolkit

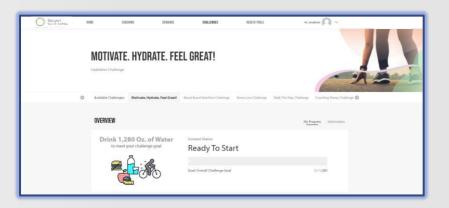
- Promotional Tools
- Admin Access
- Participation Reporting
- Incentive Administration

### **Device & App Integration**

• FitBit, Fuelband, Garmin, Apple, etc.

### **Custom Challenges Available**

- Counting Sheep (Sleep Quality)
- Chill Out (Meditation
- Mood Boost (Nutrition)
- Pay It Forward (Kindness)
- Rethink Your Drink (Hydration)



# EDUCATION

#### **Dedicated Wellness Consultant and Marketing Coordinator**

- Extension of HR Team & Broker/Consultant
- Responsible for Program Promotion and Ongoing Education
- Multi-Year Plan Design Development and Refinement

#### Monthly Education Campaign

Introduction

- Monthly Webinar, Newsletter and Poster/Flyer
- Tailored Associate Engagement Strategy
  - Pre-Implementation Culture and Marketing Assessment

Quarterly

- Comprehensive Education Strategy for Client
- Bi-Lingual Promotion and Communication





Monthly



WELLNESS PROMOTIONAL CALENDAR

MONTHLY WEBINAR

low to live like the Healthiest People or Earth SUGGESTION

2023

JANUARY

MONTHLY THEME

Journey to a Better You